

Handwritten shorthand symbols on a blue-lined background.

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~ - p - f - r - s - t - v - w

~ - r - s - t - v - w - x - y - z

~ - s - t - v - w - x - y - z

~ - t - v - w - x - y - z

~ - v - w - x - y - z

~ - w - x - y - z

~ - x - y - z

~ - y - z

~ - z

~ - a - b - c - d - e - f - g - h - i - j - k - l - m - n - o - p - q - r - s - t - v - w - x - y - z

~ - a - b - c - d - e - f - g - h - i - j - k - l - m - n - o - p - q - r - s - t - v - w - x - y - z

~ - a - b - c - d - e - f - g - h - i - j - k - l - m - n - o - p - q - r - s - t - v - w - x - y - z

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Misspellings 4

Here are some more commonly misspelled words. Converting speech to shorthand all takes place in the logical and orderly world of hearing groups of meaningful sounds (phonemes) and representing them in sequence along the lines of the notepad. Typing out your notes is rather different, your perfect world where sign and sound match is replaced by converting each outline to a learned spelling, quite often more of a visual clue to the word, than an exact representation of its sounds. When looking up outlines in the shorthand dictionary, it pays to be diligent with the spellings as well, so that both skills progress together. When the spell check shows up the red underlines, it is time to practise typing the correct versions, and even plain old keyboarding errors benefit from this, in order to retrain the fingers.

It can be rather difficult to fit all these words into practice sentences, so I have asked the effusive but reliable Mr Speller to contribute some pages from his inimitable diary, where one never knows quite what he is going to get up to next, but we are nevertheless glad that he takes the time to record almost everything that he does. He clearly works for a publisher of English dictionaries and has swallowed more than a few in his time.

Dear Diary, This fine weather has been a cracking start to the month of March, as during FEBRUARY we had A LOT of ARCTIC weather with CHANGEABLE conditions and ADVICE from the weather BUREAU to take precautions to ADDRESS the problems it was causing. Fortunately my ACCOMMODATION remained at an ACCEPTABLE temperature and the postman could still deliver my CORRESPONDENCE on his BICYCLE despite the snow. APPARENTLY there had been some AGGRESSION between NEIGHBOURS in the icy conditions but I hear they have been ACQUITTED by the court and we DEFINITELY won't be seeing a repeat of that or anything like it OCCURRING again.

Misspellings 4

On WEDNESDAY I had dinner at the MILLENNIUM Restaurant with SERGEANT Jones, the uncle of my DECEASED aunt, who died from eating a DISEASED fruit. He was a PROFESSOR of MATHEMATICS, which in England is known as MATHS for short and in the United States as MATH. He eventually became PRINCIPAL of the college. He had a FASCINATION with weight training and had invented a DEVICE to improve the DUMBELL and other EQUIPMENT. However one day he MISGAUGED the weights, DECEIVED himself over his strength and hurt his back and so began a DESCENT into DISASTER filled circumstances. Over our coffee and a delicious RASPBERRY and PUMPKIN pie, I ADVISED him to take the ADVICE of his doctor and resume his former career in the JEWELLERY trade and in future be more JEALOUS to take SPECIAL care of his health. Finally we RECEIVED the restaurant RECEIPT and we concluded our FRIENDLY afternoon LIAISON.

I was pleased to RECEIVE a letter from a PLAYWRIGHT friend of mine, who has written a book on the PRINCIPLES of stage production, with a guide to PRONUNCIATION, RHYTHM and the comic use of RHYME. For those who feel they PREFER this type of career, he has included a QUESTIONNAIRE at the back to give them a THOROUGH understanding of the trade. He said that THEY'RE not going to get far unless THEIR enquiries are PRECEDED by a CONSCIENTIOUS study of the subject. He said that BUILDING YOUR library of information is the only way to PROCEED if YOU'RE interested in this PROFESSION. He states IT'S not rocket SCIENCE or NUCLEAR physics, and informing oneself is the best way to INOCULATE oneself against ITS disappointments.

Recently the firm's medical ADVISER and health COUNSELLOR both advised me to take a break, and this was endorsed by COUNCILLOR Brown. So the end of the month saw me CEASE from my labours in the office and SEIZE the opportunity to take a SIZEABLE chunk of my holiday entitlement on my YACHT on the high seas. It was quite NECESSARY after all my hard work and UNNECESSARY to stay in the office. Mr Green will be AVAILABLE to stand in for me, and I will have a whole month entirely UNAVAILABLE to answer emails. I have decided to LOOSE the bonds of business life and LOSE myself in the pleasures of sea, sun, sand and SANDALS. I BELIEVE I can manage without emails but cannot GUARANTEE that I will not ACCIDENTALLY view one or two on the phone. I will sail to FOREIGN shores and spend my LEISURE hours on the beaches. I hope to OCCASIONALLY write more in my diary whenever there is an OCCURRENCE of something NOTICEABLE, a habit which is highly RECOMMENDED. (1015 words)