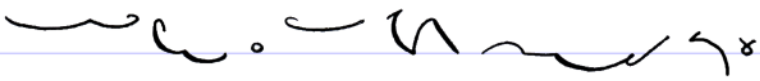


Section 4 I think there will be a meeting next week and I am sure there is much that we need to discuss on this particular subject.

In their opinion everything is in order and they will be making their way here.

I believe there will be a note of this in their statement today in order that the facts can be made clear.

I wish there were some other way of selling the items in order to recover our costs.

	
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My dear fellow citizens, I know there is much to do and I know there is not a lot of time to do it.

My dear Sir, I see there is a new book on this subject and I know there will be much interest.

Handwritten shorthand for the first sentence.

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Handwritten shorthand for the second sentence.

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Speed Up 14

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My dear Madam, We will write to you if there is to be another sale next month.

My dear friend, please let me know if there is a possibility that we could travel by some other means.

Handwritten shorthand for the first sentence.

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Speed Up 14

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Whenever there is a sale on, my friends have to be there and spend more than their budget allows.

This employee has been there for many years even though there is little work to do.

I have been there to see it and I wondered if there was any way to avoid these issues.

I have their address and I believe that they have been there for some time and are enjoying their stay.

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Speed Up 14

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Speed Up 14

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How can there be any possibility of taking action before there is a decision on this?

They lived above their shop and then found a house in which there is more space.

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Handwritten shorthand for the first sentence.

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Handwritten shorthand for the second sentence.

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We have their address at last and shall be there at three in the afternoon for their party.

We heard from their manager that they have taken more than their allocated time.

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Handwritten shorthand for the first sentence.

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Handwritten shorthand for the second sentence.

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We are doing nothing pending their decision or some other instruction.

The staff were taking their time in finishing their sales reports.

They travelled over there before their expected time, in other words too early.

They are doing well but in some other respects I doubt if there is time to complete it.

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I would like to visit them, if it be their wish but I will have to wait upon their decision.

We have been there before to see if their business is doing as well as they say in their letters.

In their case we will make an exception but then there are others where we cannot.

These items are greatly increasing their value over their original cost.

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Section 5 I have received an invitation to the meeting next week and I am very pleased indeed to be able to attend.

We have received the email in reply to our questions on what is to be discussed next month.

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I have just received confirmation of the date and it is just possible I will be able to attend the meeting on that day.

We have just now seen the figures for last year and we think there must be an error.

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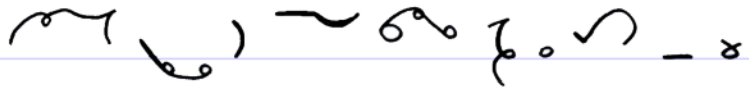
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Last month business was going as well as possible and this month is also good.

I will most probably have to leave as soon as possible and I hope this will not be too inconvenient.



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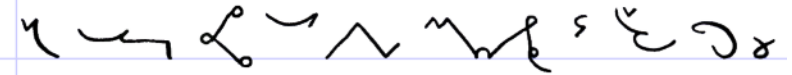
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Speed Up 14

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I have included as much as possible in the report and I hope you are satisfied with the final version.

Between them they are almost certain to succeed in this interesting and worthwhile endeavour.



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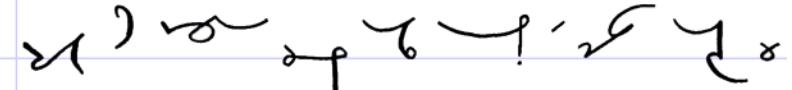
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Speed Up 14

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They have gone as far as possible with all the facts but in other respects their report is deficient.

There must be an improvement on last week's figures and in fact this is essential.

You must be honest with one another and lay the foundation stones of your business.

You must not be found to be acting in this manner and talk as if it were possible to do this.

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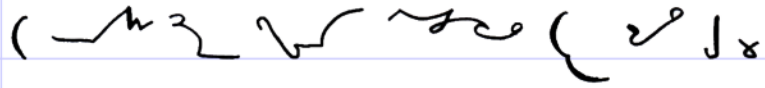
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They carried out the work perfectly and in the same manner as they have always done.

They did not disagree at all and the contrary could be said, as they were friendly towards one another.



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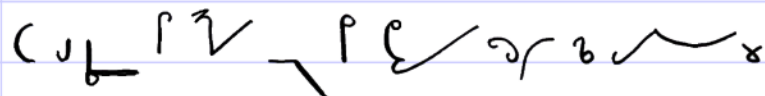
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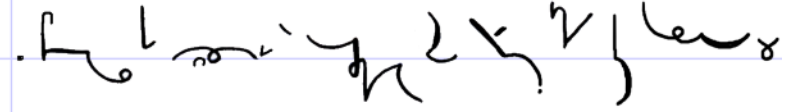
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Speed Up 14

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The telegraph office at the museum of industrial life was not boring, on the contrary it was fascinating.

The children behaved very well and in point of fact in the same manner as the adult visitors.



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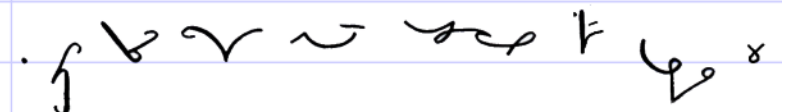
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Speed Up 14

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The pictures were painted in the manner of the impressionists and should be considered for purchase.

This item must be considered a necessity and in like manner all the items on the list.

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Speed Up 14

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We have concluded that this proposal cannot be considered by this company at any time in the next few years.

Unfortunately I have concluded that his replies were not fully considered before being sent.

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Speed Up 14

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The necessary conclusion of this matter is that further action must be considered immediately.

In conclusion I would say that all these matters ought to be considered by the committee members as soon as they can.

I have given some consideration to his remarks and I think they bring this to a satisfactory conclusion.

It is a necessary consequence of these actions that it goes for further consideration by the Board.

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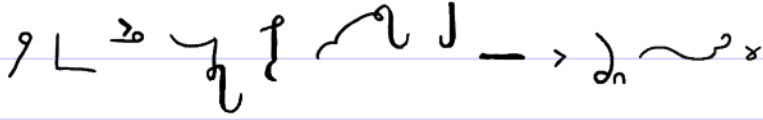
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He took all the facts into consideration and said that little consideration had been given to the issues mentioned.

We discussed all the points that were considered and are in agreement with that conclusion.

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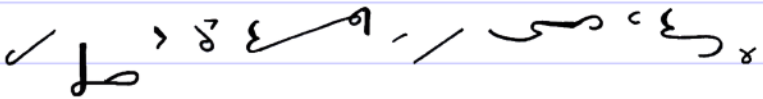
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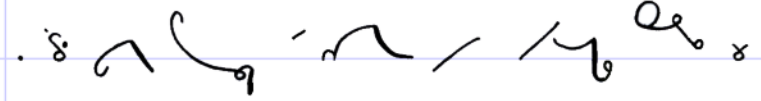
Speed Up 14

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The complaints will be further considered and you will have our recommendations as soon as possible.

We have your report and hope it may be considered favourably by the members of the council.

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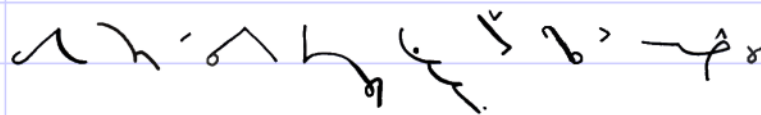
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Speed Up 14

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The staff said that it is considered reasonable to ask for this to be done as soon as possible.

I have listed the proposals in the report for consideration at the next meeting.

Here are the new building plans which will be considered by the directors when they meet next month.

A breach of this rule shall be considered sufficient to result in immediate dismissal.

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I hope the officials will take into consideration the great savings that would be made to the budget.

The councillors have not taken into consideration the requests submitted by the residents.

These are the facts which will be taken into consideration at the meeting to be held at the end of the week.

The rules state that everything on the agenda shall be taken into consideration by the Board at the meeting.

18

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Speed Up 14

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Speed Up 14

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Speed Up 14

Section 4

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In their opinion everything is in order and they will be making their way here.

I believe there will be a note of this in their statement today in order that the facts can be made clear.

I wish there were some other way of selling the items in order to recover our costs.

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Speed Up 14

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It is a necessary consequence of these actions that it goes for further consideration by the Board.

He took all the facts into consideration and said that little consideration had been given to the issues mentioned.

We discussed all the points that were considered and are in agreement with that conclusion.

The complaints will be further considered and you will have our recommendations as soon as possible.

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