

Last week I was very busy but next week I will be very much busier.

I was resting at home for a time but later found I had more and more things to do.

I was at a loss as to how to get them done, but as a rule I follow my list.

First and foremost I write the most important things, which may take one or two hours.

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The list of things to do grows larger and larger, and the page becomes longer and longer.

Now and then I have to add a few things here and there or write them side by side.

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Speed Up 9

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Some things need doing at the same time but sometimes there is not much between them.

I have to bear in mind that doing some of the items is out of the question.

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Speed Up 9

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There is no time this month, and they will have to be done next month instead.
It would have been necessary to take into account my family's point of view on the subject.

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Speed Up 9

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They want to know whether or not I have taken into account their wishes and viewpoints.

Fortunately there is no difference of opinion between us and our standard of living has improved.

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Speed Up 9

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Some of them agree that it is a sign of the times, and directly or indirectly they all benefit.

With regard to the information, at first sight it can be difficult to know whether it is right or wrong.

Up to the present I believe that I have made the best decisions year by year as regards my job.

It has been more or less successful but neither more nor less surprising that it succeeded.

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Speed Up 9

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I am sorry to say that I have now come to the conclusion that it was better in the past.

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Speed Up 9

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I will be considering all the facts of the case as regards my employment there up to the present time.

It is one of the most high-pressure jobs I have had and my doctor may call attention to the matter.

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Speed Up 10

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For the sake of my general health I am considering my position within the company.

In the circumstances this is one of the most important decisions that I have to consider at the moment.

Being sixty years of age, at first I did not know whether or not I should make the change.

Taking into account all the facts, I have now come to the conclusion that it is better to do so.

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No other way would give such satisfactory results and it stands to reason that it is the best decision.

It is based on information rather than opinion, and I will be extremely sorry to leave.

I am sure there is a very good chance that this will produce satisfactory results for us.

I have borne in mind everything I have achieved so far in regard to the job requirements.

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From my point of view within a few months I will have brought everything to a satisfactory conclusion.

My family have no objection and a low pressure life is much more convenient for us all.

I will no longer incur heavy expenses, and there are no other great expenses to take into consideration.

In fact, we made a list of the necessary expenses of family life a short time ago.

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Speed Up 9

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In this manner, we were able to consider our opinion on the financial information from the bank.

I will join my family as early as possible in order to see the West End of London.

My family seems to have decided on doing a complete tour of the British Isles.

I will be able to study the native animal life in all parts of the country for several weeks.

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Speed Up 9

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We will be travelling at home and abroad, and from time to time spend a few weeks away.

There is no other thing that we would prefer to do, as it is a perfectly satisfactory activity for us.

As regards spare time, opportunities will be more favourable for starting a few different subjects.

I will be taking up shorthand writing, like my uncle who was a shorthand writer.

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Speed Up 9

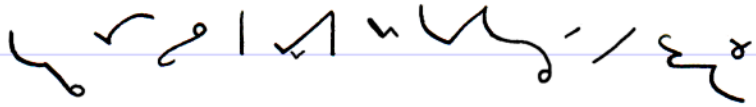
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If possible I will use it to write about foreign affairs and our political life.
I will also be writing about my early days on the other side of the country.

I used to work in the engineering machine shops in various parts of the country.

Generally speaking, I am glad that all this has taken place, and that things are going in this direction.

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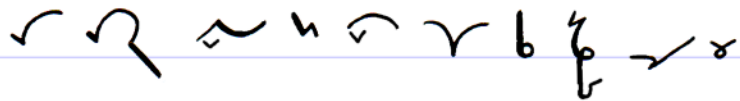
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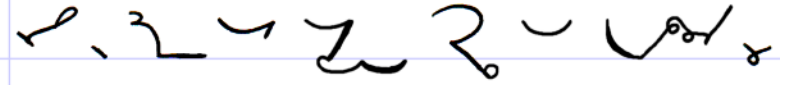
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Speed Up 9

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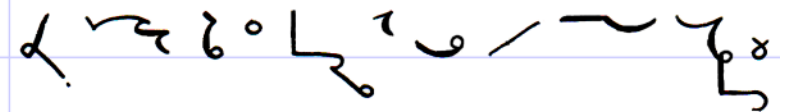
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Speed Up 9

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There are so many other things to do and much more to see, and very much more time available.

I look forward to staying local instead of going backwards and forwards to the city.

The Prime Minister's changes in taxation have produced very satisfactory results for all of us.

We are almost certain to be able to gain in some measure on Post Office savings.

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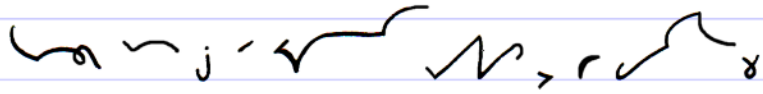
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For the most part I am content and hardly likely to return to the old way of life.
This most important decision has been made and we are on the move once again.



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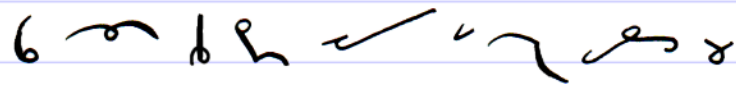
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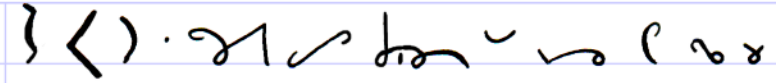
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Speed Up 9

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Although the job was a first-rate one, it is most important not to miss other opportunities.

We hope the decision this week will, in the course of time, produce a good long life.



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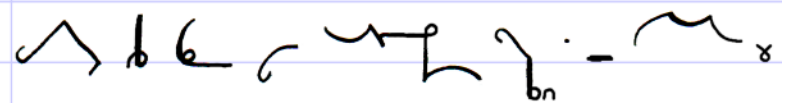
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Speed Up 9

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In our opinion it seems important to use well all this extra time during the course of the year.

We will undertake all the things on the list from beginning to end, starting tomorrow morning.

The job has been pleasant from the beginning to the end, for the major part of my life.

I am very pleased indeed with everything and there is no reason why it should be any other way.

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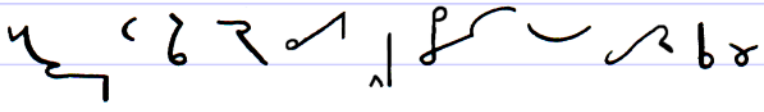
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I have concluded that all this cannot be sorted out satisfactorily in one or two days.

In two or three weeks' time I will have made the final arrangements for family life.

I hope that within three or four months we will be following the opportunities to the best of our ability.

In six or seven years we will have forgotten the state of affairs as they used to be.

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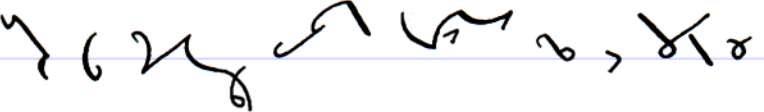
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Speed Up 9

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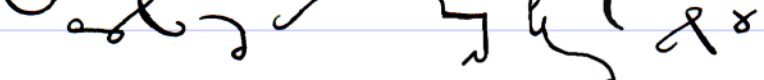
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Speed Up 9

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Speed Up 9

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There is no time this month, and they will have to be done next month instead.

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They want to know whether or not I have taken into account their wishes and viewpoints.

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